

DELTA AREA ECONOMIC  
OPPORTUNITY CORPORATION  
**ANNUAL REPORT**  
**2013**



## Letter from President & CEO

*"In the 21st century, I think the heroes will be the people who will improve the quality of life, fight poverty and introduce more sustainability."*  
-Bertand Piccard

As we neared the 50 year mark in the War on Poverty, the battle raged on. There are those who would say that we have lost the war and that the trillions spent have been for naught. The sharp decline in poverty rates early on seemed to flatten out after the mid-seventies lending to this doubt. Economists argue over the success or failure and the validity of the measures of poverty in determining the movement of the battle front. Irrefutable are the decrease in infant mortality, soaring college completion rates, and the dramatic decrease of malnutrition. When President Johnson declared "Unconditional War on Poverty", many homes in America's poorest areas including the Mississippi River Delta were without electricity and running water. The conditions in rural Southeast Missouri have undoubtedly improved. The progress in improving the quality of life and quality of place for the most vulnerable can be attributed to the front-line warriors, Community Action Agency staff like those of DAEOC.

It is human nature to focus our efforts in the area of our individual expertise. This holds true for Community Action workers. The easy approach would be to address only the client needs that we are best equipped to handle. Head Start teachers would limit their work to serving the children in their classes, Energy Assistance workers would consider their work done when a family's bill was paid, and weatherization workers would ignore problems outside of the scope of their programs. The continued success of Community Action will require us to stretch beyond our comfort zones. At DAEOC, I am proud of our associates as they work to meet the needs of each family on an individual basis. Improvements in communication, networking, and knowledge of resources have greatly improved our ability to have an impact on poverty. As the knowledge of other internal and external resources increases, we improve our ability to assist and to refer. Our duties are not unlike those of a concierge. To maximize the quality of our services, we need not only have knowledge of all resources that are available but also a working relationship with the providers. 2013 saw our associates across the board increasing their knowledge of available resources and great strides were made to ensure positive relationships with our partners in the battle. Additionally, a better understanding of our community and an entrepreneurial spirit are helping us to identify new opportunities for those we serve. As associates learn more about the issues of poverty, they are becoming better advocates. They in turn, are educating others about the plight of the impoverished and about the causes and costs of poverty.



2014 will be a milestone year for Community Action as we celebrate the 50th anniversary of its creation. It will be an equally important year at DAEOC as we continue to grow and improve in our delivery of services. Thank you to our Board, our employees, and our community partners for working together to make a difference.

*Joel P. Evans*  
President & CEO

# 2013 Annual Report

*Delta Area Economic Opportunity Corporation*

## Board of Directors

### Dunklin County

Emily Modlin ..... Treasurer  
Ann Matthews ..... Secretary  
Ronald Dell ..... Member

### Mississippi County

Annette Robinson ..... Member  
Rod Dunlap ..... Member  
Katrina Sager-Coleman ..... Member

### New Madrid County

Don Day ..... Member  
Christy Phelps ..... Member  
Dr. Jamie Frakes ..... Member

### Pemiscot County

Steve Watkins ..... Member  
John Ferguson ..... Member  
Robert Culler ..... Member

### Scott County

Bob Depro ..... Vice Chairperson  
Everlean Brown ..... Member  
Billy Case ..... Member

### Stoddard County

Clara Green ..... Member  
Julian Steiner ..... Chairperson

## Senior Staff Members

Joel Evans ..... President & Chief Executive Officer  
Jeanie Smallwood ..... Vice President & CFO  
Ken Thompson ..... Human Resources/IT Director  
Christina Wade ..... Housing Dept Director  
Dan Lape ..... Purchasing/Procurement Director  
Jason Redden ..... FACD Department Director  
Paula Kinchen ..... Executive Administrative Assistant  
Cindy Huey ... Childrens Services Department Director

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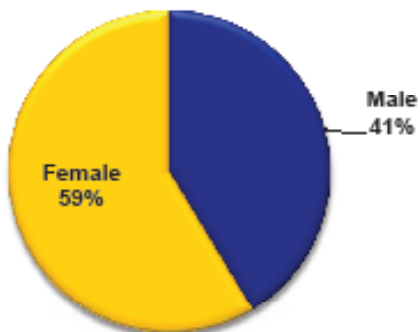
\* Board and Staff as of December 31, 2013



# Program Participant Demographics

In 2013, DAEOC reported services obtained for **13,857** unduplicated individuals and **6,138** unduplicated families with one or more of their following characteristics:

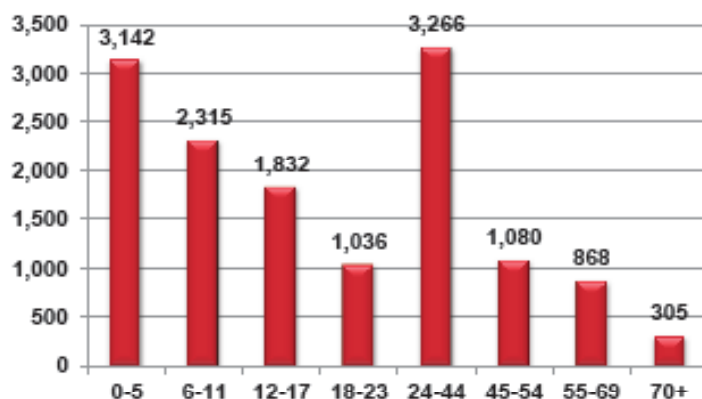
## Gender



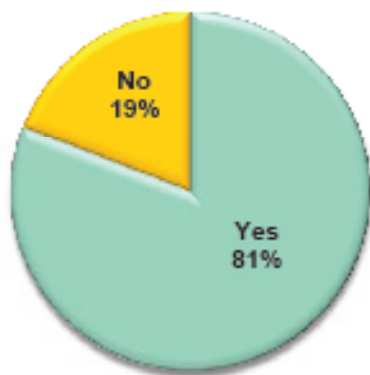
**290** individuals were from a Hispanic, Latino or Spanish origin

**2,130** individuals were reported as disabled

## Age



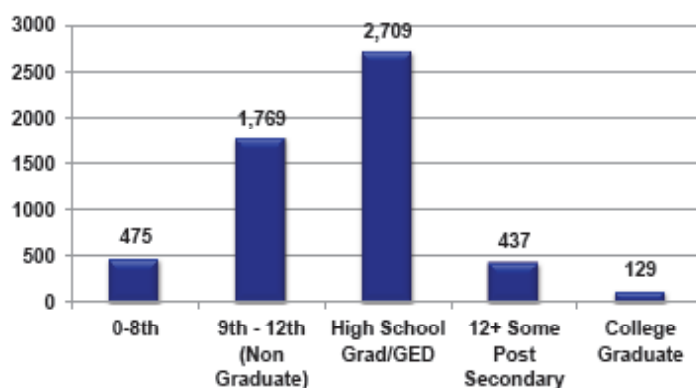
## Health Insurance



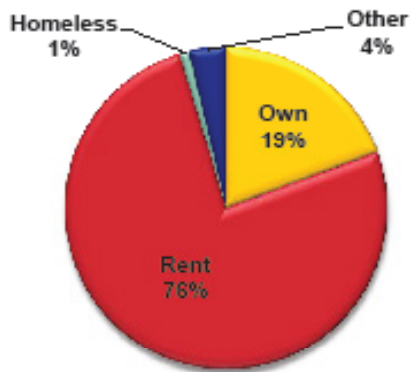
**5,376** families had more than one source of income

**467** families had to survive on zero income

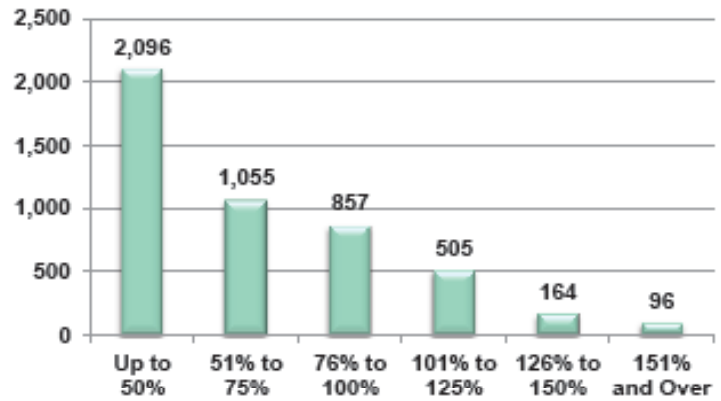
## Education Levels (# for Adults 24 years or older)



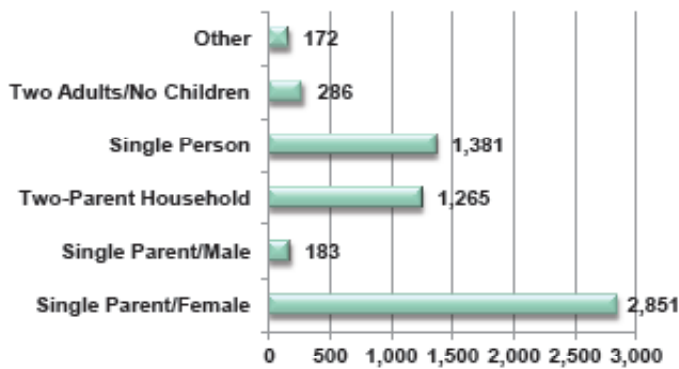
## Housing



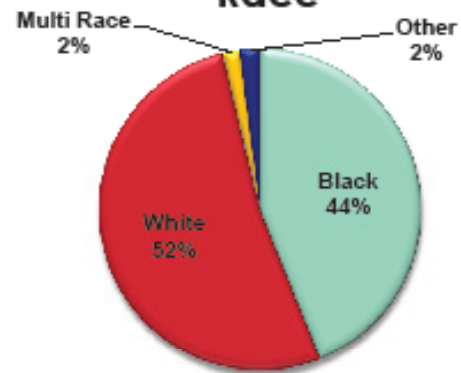
## Income Levels (% of HHS Guideline)



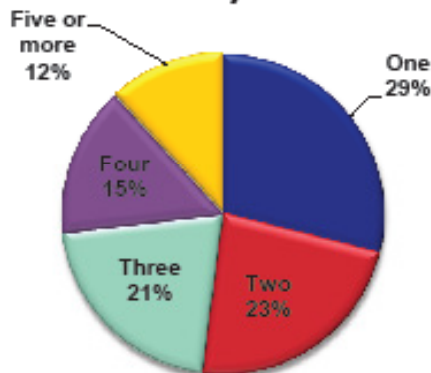
## Family Type



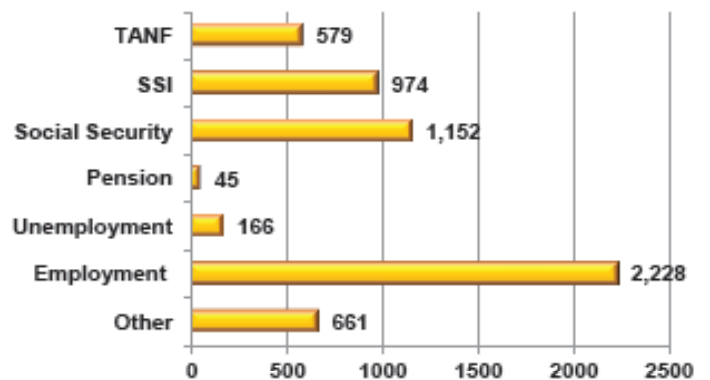
## Race



## Family Size



## Sources of Income



# Family & Community Development Department

## Financial Recovery Project

High unemployment, lack of financial skills and low credit scores are prominent in our six county area thus preventing low income families from moving out of poverty, limiting access to personal loans from commercial banks and limiting ability to start entrepreneur ventures. DAEOC partnered with a credit advisory agency to provide financial training.

- **51** participants enrolled in the program
- **40** participants were referred for credit rebuilding



## Family Support Services

A program where Life Coaches meet weekly with low-income individuals and families who will overcome barriers leading to self-sufficiency in the areas of education and employment. Every quarter, an FSS Scale is completed to track progress.

- **10** participants obtained a General Education Development (GED)
- **30** participants found employment
- **30** participants were employed and maintained a job for at least 90 days
- **14** participants obtained the skills required for employment
- **15** participants achieved living wage employment and/or benefits
- **8** participants completed a post secondary education program

## Back to School Fair

Each summer, Back to School Fairs are conducted allowing low-income children to start the school year with the materials necessary for educational success. The financial stress of purchasing back to school supplies is reduced while ensuring students are equipped with necessary supplies. In addition to school supplies, participants received services related to health care, immunizations, hygiene, oral hygiene, bus safety, seat belt safety, WIC, MC+, effective discipline, proper nutrition, and bicycle safety.

- **1,738** children received free school supplies and services
- **99** Volunteers

## Life Skills

Classes are offered to youth and adults to increase their knowledge in areas that will allow them to move toward self-reliance including achievements in education and employment. Classes are offered on a variety of topics including but not limited to Financial Literacy, Improving Self Esteem, Job Readiness, Leadership Development, Entrepreneurship Development, Health/ Nutrition, Parenting Skills, Time Management, Stress/Anger Management, Classroom Bullying, Conflict Resolution, Goal Setting, Assertiveness, and Energy Saving Tips.

- **1,675** individuals participated

## Resource Distribution Strategy

A Program for families lacking of resources to provide basic needs. Through Resource Distribution, DAEOC was able to help families with their unmet emergencies. These programs involve collaboration with a diverse group of other organizations including Dollar More, Share the Warmth, Salvation Army, Missouri Housing Trust Fund and the Emergency Food & Shelter Program.

- **217** families were provided with emergency food
- **69** families were assisted with emergency rent/ mortgage assistance
- **2** families were assisted with disaster relief
- **260** families received emergency fuel/utility payments
- **4** families were assisted with vehicle repair
- **2** families were assisted with home repair



### Child Care Food Program

Helps families meet the nutritional needs of their children. In addition, the Child Care Food Program plays a vital role in improving the quality of child care and making it affordable for many low-income families. CCFP is administered by the Missouri Department of Health and plays a critical role in supporting home child care providers, through training, technical assistance and monitoring. Child Care Food Program providers follow meal requirements established by USDA. Many different child care homes participate in the Child Care Food Program and share the common goal of bringing nutritious meals and snacks to participants.

- **123** Home Daycare providers
- **3,000** Children participated in the program
- Covers **14** counties



### Step Up to Leadership

Through this 12 session curriculum, participants gain a better understanding of their own community and understand that they have a voice at the table. Participants learn the skills and develop the confidence required to be leaders in their communities as well as in their own homes.

- **46** participants

### Junior Chamber International

A partnership that focuses on collaboration and coordination for delivery of the Missouri Poverty Simulations to heighten poverty awareness, identifying additional partners and invest businesses, community leaders and elected officials in an endeavor to radically combat the causes of poverty and address the obstacles that prevent people from climbing out of poverty.

- **40** members

### Energy Assistance/Winter Heating (EA)

One component of LIHEAP designed to assist low-income households in meeting their home heating costs during the months of October through March. Eligibility requirements for EA are based on income, family size, available resources and responsibility for payment of home heating costs. EA is a time-limited program and households must apply within the specified application period in order to be considered for assistance with their primary home heating costs. Clients who were approved for EA in the prior year will automatically receive a new application in the mail for the current year.

- **11,411** families applied for Energy Assistance
- **10,556** of those families were assisted
- **6,340** of those assisted were elderly and/or disabled

### Energy Crisis Intervention Program (ECIP)

A program designed to assist households experiencing a crisis situation. These households are either in danger of having their service disconnected and do not have the resources available to prevent this action or have been disconnected and do not have the resources to restore service. To qualify for this program, applicants' heating source can be electric, gas, propane or wood. ECIP has two separate programs; Winter Heating covers October through May and Summer Cooling covers June through September.

- **4,229** families were assisted through Winter
- **3,722** families were assisted through Summer

### Stand Up Step Out of Poverty

Stand Up Step Out of Poverty is a program that addresses three areas of a participant's life: mind, body and emotion. Outcomes consist of obtaining living wage jobs, Independence and confidence. Participants have one hour of class per day and seven hours on the job training for a three-month period. Hourly stipends are provided for duration of the program.

- **5** participants completed the three month program
- **2** participants obtained employment



## Making the Grade

A six-session curriculum for 6th - 8th grade students. These classes encourage students to set educational goals, including educational goals beyond high school. Students complete a workbook called "What's Up with Academic Success" and "Whats Up with Study Skills". After completion of the workbooks a pre- and post-test is administered to measure knowledge gained.

- **629** students participated in the program



## Targeted Coaching

Effectively serves all program participants through either in-house resources or referral to other entities. An Intake, Assessment & Referral is completed to assess the needs of each program participant.

- **6,535** Assessments completed
- **2,025** Outer agency referrals
- **6,873** Inner agency referrals

## Employment Readiness

Curriculum developed in order to combat lack of work skills in our low income area. Training is provided addressing the needs of local employers. Participants will achieve necessary work skills to enter the labor force.

- **41** participants completed the program

## Success Story

"My name is Jacqueline Turner and this is my story. I had been living in an RV Camper for two years, my husband had left and I am now disabled. The RV park I was living in was closing so I had to move. I was left owing an electric bill and did not have the money to get electric turned on and I went to DAEOC to ask for help. I had found a place for rent but I needed help. I didn't even have any furniture except my bed. When I went in to ask DAEOC for help with my electric. I didn't expect to receive the help with so much more than electric. These very nice people at DAEOC asked about my situation and I explained it to them.

DAEOC not only helped me with my electric but they also helped by going as far as taking donations of furniture for my house and by showing me there are still kind people in this world.

This was my Merry Christmas and I would like to let people know what they did to help and to say thank you to everyone involved in DAEOC, as well as to the people that help others as well."



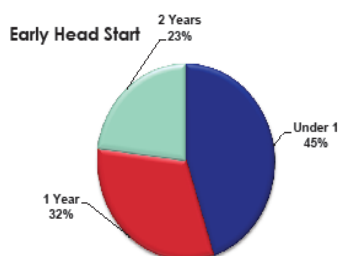
# Children's Services Department

The Head Start/Early Head Start program has 17 center locations and 2 home based location in Dunklin, Mississippi, New Madrid, Pemiscot, Scott and Stoddard counties and a funded enrollment of 1203 children. Of the children that are enrolled in the Head Start/Early Head Start program, 93% are at or below the Federal Poverty Guidelines.

## Head Start/Early Head Start Program Statistics:

- **1,507** children served
- **13** Pregnant Women/Expectant Families Served
- **1365** families were served
- **66** classes operated
- **268** staff employed
- **1,249** Head Start children transported
- **1,910** persons provided volunteer services
- **99%** of children received physical exams
- **90%** of children received dental exams
- **142** children with disabilities served
- **1,201** families received one or more referrals
- Maintained **100%** average monthly enrollment for 2013

## Age range of services provided to Head Start and Early Head Start children:



## Opportunities for Parent Involvement

Parent Involvement means that families take an active role in their child's education and development, helping to make decisions in the program. When teachers and parents work well together, everyone benefits. Parents and teachers can provide each other with unique insight and different perspectives about their child, resulting in a more complete understanding of their child's abilities, strengths and challenges. The teacher will know much more about the curriculum while the parent will know more about their child's personality, tendencies and family life.

### It is the goal of our agency to:

- Involve parents in educational activities of the program to enhance their role as the prime influence on their child's education and development.
- Ensure parent participation in developing the education services plan and in-center, classroom and home-based program activities.
- Include parents in the development or implementation of the curriculum and the health, education and nutritional services of the program.
- Involve parents in meeting the parent engagement objectives that require programs to provide different opportunities for parent participation and direct involvement in decision making in program planning and operations.



### Parent involvement includes:

- Participation in the classroom, office, kitchen, etc. as volunteer.
- Meeting child's teacher.
- Accepting a leadership role as an officer of Policy Council or Parent Committee Members.
- Being elected as Policy Council Representative.
- Sharing ideas for the program.
- Donating any extra books, scissors, crayons, etc. for the classrooms.
- Communicating with the teaching staff if their child needs help with numbers, letters, colors, shapes, etc. And also helping their child at home with these activities.
- Serving on Health Advisory Committee, Self-Assessment Team, Center Committees.
- Assisting staff in planning for Family Meetings and other special events.
- Completing a parent interest survey that indicates topics they would like presented at Family Meetings.
- Attending Family Meetings/Parent Teacher Conferences.
- Participating in at home activities individualized for their child by his/her teacher to prepare them for Kindergarten.
- Completing an annual survey to assess program services.
- Setting goals for themselves and for their children.
- Participating in interviews.
- Participating fully in scheduled home visits .
- Assisting the home visitor in planning activities.
- Getting involved in decisions about their child's education by learning to communicate with teachers and other school staff.
- Encouraging grandparents and members of the community to become Head Start volunteers.
- Learning new parenting techniques and skills.
- Recruiting children and families.
- Learning at home; reading to their child at home and reinforcing classroom activities .
- Participating in the monthly socializations for home based children.

### DAEOC's Efforts to Prepare Children for Kindergarten

One of the goals of DAEOC Head Start and Early Head Start (HS/EHS) is to help children and families enjoy a smooth and successful transition into a kindergarten within the 29 local education agencies located in DAEOC's 6 county area. This is accomplished by an academic focus, through social-emotional development, parent education efforts, and administrative processes.



### Curriculum

HS/EHS children learn how to adjust to a classroom and a school environment. Head Start is typically the first introduction to the classroom setting for many of our children. When a child transitions from Head Start into public school they are very familiar with a community of learning. HS/EHS helps children learn how to follow routines and schedules, participate in group and self-select play, and take care of their own personal needs. This provides children with a sense of security and an understanding of expectations. Teaching staff plan and implement developmentally appropriate lesson plans using research based curriculums. HS Center Based currently uses Scholastic Big Day for Pre-K curriculum. EHS Center Based currently uses Creative Curriculum for Infants, Toddlers, and Twos. EHS Home Based currently uses Partners for a Healthy Baby Curriculum.

The Scholastic Big Day for Pre-K curriculum used by our Head Start Program is a research based course of study. The curriculum covers knowledge, skills and concept development in the following areas: Social-Emotional, Emergent Reading, Emergent Writing, Oral Language, Mathematics, Science/Health, Social Studies, Fine Arts, Physical Development, and Technology. These areas reflect the whole child and serve as an overall educational structure. The goal is to help each child progress and develop in each of

these areas to prepare the child for Kindergarten.

The Early Head Start Center Based Program uses the research based curriculum Creative Curriculum for Infants, Toddlers, and Twos. This curriculum reflects four areas of development: social/emotional, physical, cognitive, and language. These development areas also reflect the whole child and serve as an overall educational structure. The goal is to help each child progress and develop in each one of these four areas of development to prepare the child for Head Start or other early learning opportunities.

Partners for a Healthy Baby is a research based curriculum used in our Early Head Start Home-Based Program. The curriculum provides home visitors with several topics that cover pregnancy through three years of age. The curriculum addresses child health and development. It helps home visitors to address important topics at critical times and includes activities and resources for the parents and children.

### **Conscious Discipline**

The children served through HS/EHS come from diverse and often challenging backgrounds. One of the strengths of HS/EHS is its emphasis on the social/emotional development of children. Through our implementation of Conscious Discipline strategies, children learn to take responsibility for their feelings and actions, to recognize them, and learn appropriate ways to express and manage their feelings on an age-appropriate level. Through HS/EHS, children learn to interact with other children and adults. There are positive relationships established between teaching staff and children. The HS/EHS Teachers are often the child's first introduction to a teacher. Our program seeks to develop positive relationships and create a family atmosphere within the classroom.

### **Parent Participation**

HS/EHS seeks a positive, supportive relationship with the parents/guardians. One way this is accomplished is through ongoing year-long parent education opportunities on a variety of topics. Our programs offer home visits and parent/teacher conferences as well as family nights throughout the year. In the spring months, teaching staff will inform parents of the screenings offered by local schools which are necessary for Kindergarten enrollment. Parents are also provided with literature informing them of what to expect at Kindergarten and useful tips to make Kindergarten a successful experience for their child. Head Start encourages parents to be and to remain an advocate for their child throughout their education at

public school. Before the end of the Head Start service year, all children who will be attending Kindergarten will visit a local Kindergarten classroom. These efforts help ensure a positive transition from Head Start to Kindergarten. Developing a sense of self and others is valuable to the children attending Kindergarten and is a large portion of the overall comprehensive services provided to children and families through Head Start.

### **Assessment**

Furthermore, we believe that an ongoing assessment of children is the key to planning appropriate learning experiences and helping all children succeed. With that said, we monitor our children's progress by individual assessments three times a year. The first assessment is administered within the first two weeks of school and will provide a baseline from which the individual development can be measured. This is the initial assessment. The second assessment is given in January. This assessment will measure the individual's current knowledge and skill set. The last assessment is given near the end of the school year for HS, which is generally in April. EHS completes an additional assessment in the summer as these children attend year round. All assessment information is shared with parents at parent/teacher conferences. For children transitioning to kindergarten, the assessment results are provided to the kindergarten allowing teachers there to review the child's development.

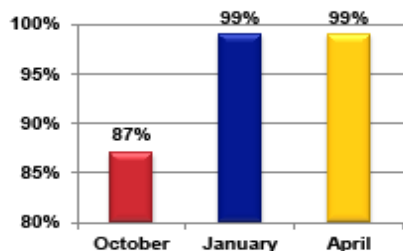
The progress made by a student from the beginning to the end of the program year is measured using four levels of achievement. They are from the lowest to the highest point of achievement; the Pre-Emergent, the Beginning, the Emerging, and the Developed. The charts that follow reflect the growth that occurred between the first (the initial assessment) and the last (the summative assessment) during the 2012-2013 program year. The charts mention various concerns or variables that affect the data. The Program continues to work within the reporting software system to identify the most effective way to compile and analyze the assessment data.



## Head Start Program School Readiness Progress Assessment Data Results 2012-2013

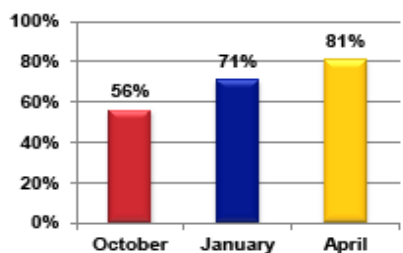
(Based on Funded Enrollment of 1,071 Head Start Children)

### Domain: Physical Development Domain Element: Gross Motor Skills



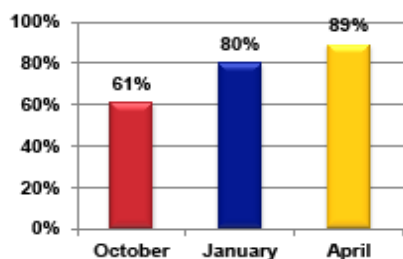
The Program School Readiness Goal states that children will develop control of large muscles for movement, navigation, and balance.

### Domain: Social Emotional Domain Element: Social Relationships



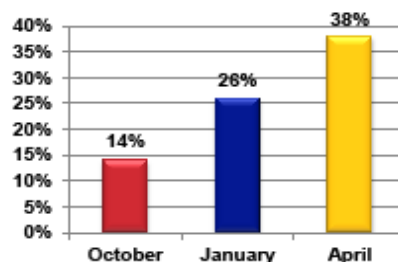
The Program School Readiness Goal states that children will develop a positive relationship and interactions with adults.

### Domain: Approaches to Learning Domain Element: Initiative & Curiosity



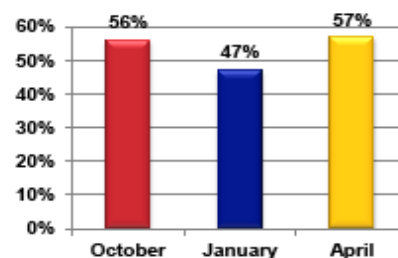
The Program School Readiness Goal states that children will learn and use words and concepts that describe what they are thinking.

### Domain: Language & Literacy Domain Element: Alphabet



The Program School Readiness Goal states that children will be able to identify letters of the alphabet.

### Domain: Cognitive & General Knowledge Domain Element: Number Concepts & Quantities



The Program School Readiness Goal states that children will be able to use math concepts to count, compare, and identify patterns.

Program School Readiness Goals are based on the Office of Head Start Child Development and Early Learning Framework. The Framework includes 5 Comprehensive Domains, 11 Sub-Domains, and 37 Domain Elements. While DAEOC Program Curriculum and assessment addresses ALL domains, one goal from each of the 5 domains is chosen to report on. The goals are developed with the input of parents, staff, & community members. The Framework can be found at <http://eclkc.ohs.acf.hhs.gov/hslc/sr/approach/cdelf>.

Unfortunately, this Program data includes all Head Start Children ages 3-5 years. In the future, the Program hopes to show the progress of age groups separately. It also includes children who were not assessed all 3 times due to entering the Program after the year began or who left the program before the year's end. In the future, the Program hopes to report the progress of only children completing all 3 assessments.

Child Assessments occur 3 times a year; October, January and April, with the October Assessment setting the baseline.

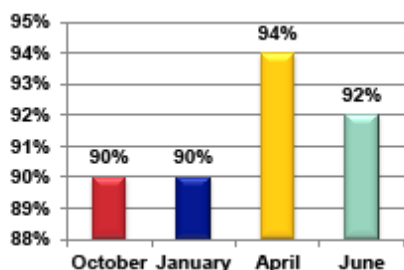
DAEOC Head Start is in session August to Mid-May.



## Early Head Start Program School Readiness Program Assessment Data Results 2012-2013

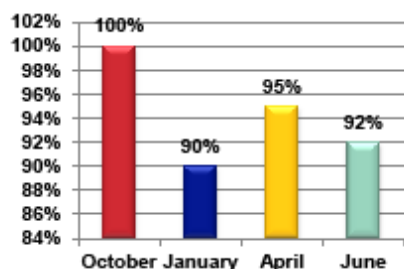
(Based on Funded Enrollment of 132 Early Head Start Children)

### Domain: Physical Development Domain Element: Gross Motor Skills



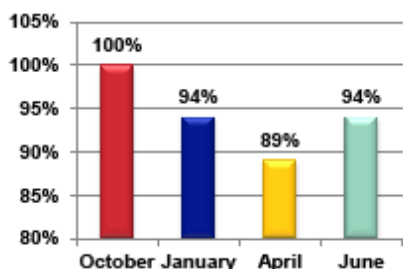
The Program School Readiness Goal states that children will develop control of large muscles for movement, navigation, and balance.

### Domain: Social Emotional Domain Element: Social Relationships



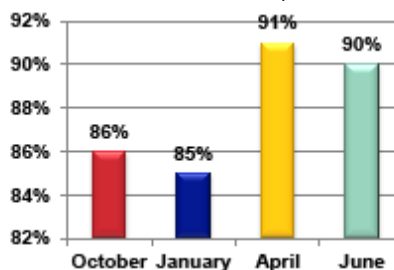
The Program School Readiness Goal states that children will develop a positive relationship and interactions with adults.

### Domain: Approaches to Learning Domain Element: Initiative & Curiosity



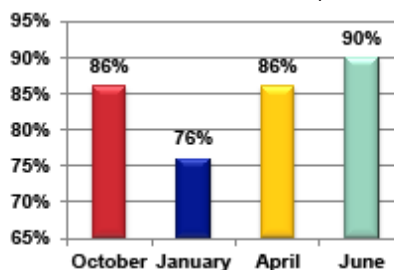
The Program School Readiness Goal states that children will demonstrate interest and curiosity in exploring their environment.

### Domain: Language & Literacy Domain Element: Expressive



The Program School Readiness Goal states that children will begin to use oral language for conversation and communication.

### Domain: Cognitive & General Knowledge Domain Element: Number Concepts & Quantities



The Program School Readiness Goal states that children will learn and begin to use math concepts during experiences.

Unfortunately, this Program data includes all Early Head Start Children ages 0-3 years. In the future, the Program hopes to show the progress of age groups separately. It also includes children who were not assessed all 4 times due to entering the Program after the year begin or leaving the program before year end. In the future, the Program hopes to report the progress of only children completing all 4 assessments.

Child Assessments occur 4 times a year; October, January, April and June, with the October Assessment setting the baseline.

DAEOC Early Head Start is in session year round.



## Office of Head Start Triennial Monitoring

The most recent program review was completed during March 20-25, 2011 by an Office of Head Start monitoring review team. The review team was diligent to ensure compliance for all service areas of the Head Start Performance Standards. These include such areas as early childhood development & education, health, mental health, nutrition, disabilities, parent & family engagement, program governance by DAEOC Board and Policy Council, human resources, staff development and program on-going monitoring, planning, communication.

The final report from the Office of Head Start (OHS) received on August 2, 2012 revealed 5 areas of non-compliance as follows:

1. Physical Inventory was not accomplished at least once every 2 years. The last completed inventory was in 2007. The inventory was in progress during the review period. Turnover in agency staff responsible for inventory contributed to no inventory accomplished in 2009.
2. Timely Staff evaluations were not completed on 6 of the 28 staff files checked. The program is required to have annual evaluations for all staff.
3. Two playgrounds were out of compliance for Office of Head Start safety standards (although they met the State Childcare Licensing guidelines).
4. Medical examinations for bus drivers were to be on file before the start of employment and were found to be on file within 30 days of employment. The program was out of compliance by not having medical examinations on file prior to employment.
5. The program was out of compliance by not regularly sharing the credit card expenditure reports with the full Policy Council and Board of Directors. Sharing the information with the Board Fiscal Committee did not comply with the regulation.

The Follow-Up Review, conducted in December of 2011 and report results received in May of 2012, found all non-compliances were corrected and the program was in good standing.

1. Physical inventory was finished for 2010 and completed for 2011 also.
2. All staff evaluations were current or brought up-to-date.

3. Playgrounds were observed and the measures taken brought the program into compliance.
4. Policies and procedures were updated to ensure that all Staff (including Bus Drivers) were not employed and did not start working until the medical examination was complete.
5. The program shares the credit card expenditure report with the full Board and Policy Council as part of the fiscal monthly statement reports.

The DAEOC Head Start program is in full compliance with Head Start Performance Standards as documented in May 2012. The next triennial review will occur between October 2013 and September 2014 (the 2014 Federal fiscal year).

As part of the Office of Head Start Review, the CLASS (Classroom Assessment Scoring System) observation tool was accomplished on the Head Start classrooms. This tool looks at 10 dimensions of teacher-student interactions and rates those observed interactions on a seven point scale. DAEOC Head Start met or exceeded the national average rating on 8 of 10 dimensions.

The eight dimensions that were met or exceeded include:

- Positive Climate
- Negative Climate
- Teacher Sensitivity
- Regard for Student Perspectives
- Behavior Management
- Productivity
- Instructional Learning Formats
- Quality of Feedback

The 2 dimensions that did not meet the national average were:

- Concept Development
- Language Modeling.

The 2011 year was the first time that the Office of Head Start completed the CLASS tool as part of the program review. We are pleased that we scored well on 80% of the dimensions. Continued staff development to improve in all dimensions of the CLASS will be a program priority for the future.



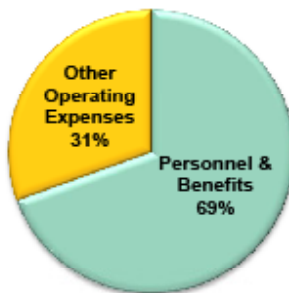
## Head Start/Early Head Start Program Budget Uses and Proposed 2014 Budget

DAEOC's Head Start and Early Head Start programs ensure the grant budgets are spent on reasonable, necessary, and allowable expenses to provide comprehensive early childhood educational and care services. The DHHS federal grant funds serve 1143 HS/ EHS children and families within the 6 county service area. The DHSS State grant funds from the Affordable Health Act; Maternal, Infant, & Early Childhood Home Visiting (MIECHV) serves 60 families within Pemiscot & Dunklin Counties.

A significant amount of all budgets are spent to employ approximately 290 staff to fulfill the program's responsibilities. This includes staff salaries and benefits provided to attract and retain staff. Other program expenses include operating expenses such as: purchase of new buses, classroom supplies, office supplies, custodial supplies, rent, utilities, phone, internet, travel to carry out program operations, staff development expenses to ensure proper training and qualifications, and medical, dental and mental wellness child services expenses as payor of last resort if other resources are not available. These budgetary expenditures are needed to provide quality programming and services.

The proposed 2014 budgets include the following:

**Head Start Expenses**



Head Start Personnel and Benefits	\$5,014,832
Other Operating Expenses	\$2,203,819
<b>Total Head Start Federal Funding</b>	<b>\$7,218,651</b>

**Early Head Start Expenses**



Early Head Start Personnel and Benefits	\$762,114
Other Operating Expenses	\$222,225
<b>Total Early Head Start Federal Funding</b>	<b>\$984,339</b>

**MIECHV EHS Expenses**



MIECHV EHS Personnel and Benefits	\$376,888
Other Operating Expenses	\$233,672
<b>Total MIECHV State Funding</b>	<b>\$610,560</b>



# Weatherization Program

## Weatherization

The Weatherization program provides cost-effective energy-efficient home improvements to Missouri's low income households, especially the elderly, children, those with physical disadvantages, and others hit hardest by high utility costs. The program aims to lower utility bills and improve comfort while ensuring health and safety. Today, weatherization is the nation's largest residential energy efficiency program.

The program uses an energy audit procedure to establish cost-effective weatherization measures. The audit is used to calculate reductions in energy usage and takes into account factors such as changes in the thermal and heat transfer characteristics of a dwelling, appropriate weather data, and economic factors such as fuel and installation costs. Energy auditors gather information and perform diagnostic tests on each home, including blower door tests and infrared thermography. These tests help detect and locate air leaks and other weaknesses in the building envelope, providing opportunities to perform more cost-effective work.

To qualify for the Weatherization program, applicants must have a yearly household income below 200% of the Area Median Income and submit copies of all required documentation such as proof of income, proof of ownership, social security cards for household members and utility bills. Rental properties do qualify for Weatherization as long as the home is occupied by a qualified applicant and the landlord agrees to pay 5% of the estimated cost to weatherize the home.

- **41** homes weatherized
- Average Cost per Home : \$4,600.00



# Housing Department

## Housing

Housing oversees two primary projects: HeRO (Missouri Housing Development Commission's Home Repair Opportunity Program) and the Bootheel Home Repair Program (Federal Home Loan Bank's Affordable Housing Program). The purpose and goals of the programs are repairing, rehabilitating, improving accessibility for the handicap and disabled, and reducing the risk associated with lead-based paint for owner-occupied homes. Our main emphasis is to bring the home up to local and state codes to make the home safer and more livable to those who fall within the income guidelines set by HUD and Missouri Housing Development Commission (MHDC).

The HeRO program covers all six DAEOC counties. Eligible program participants must first take part in the DAEOC Weatherization Program. The maximum expenditure per home (including soft cost) is \$22,500.

The Bootheel Home Repair Program also covers all six DAEOC counties. Eligible clients must have a disability and/or be elderly and fall within HUD's 50% or below poverty guideline. The average expenditure per home is \$10,000, this includes our management fee for administrative costs which varies depending on the amount expended on each home.

- **35** homes were repaired through FHLB
- **9** homes were repaired through MHDC

## Missouri Housing Trust Fund Rental Assistance

Is funded by MHTF and is intended to ensure clients ability to maintain permanent housing. Participants must be at or below 50% Annual Median Income (AMI). Currently, the program is able to pay the current month's rent when the participant is unable.

- **53** families received rental assistance

## Shelter + Care

Provides rental assistance for homeless individuals who have been approved by the Department of Mental Health. All clients are verified by DMH to have documented mental illness and are receiving treatment from an approved facility within our coverage area.

- **26** participants received rental assistance
- **4** participants received utility assistance

## Transitional Housing

A program that has been combined with the Domestic Violence/Homeless Shelter to create a program called the Homeless Project. Transitional Housing is defined as housing from 30 days to 2 years for participants that have been referred as being homeless according to HUD's standards by a 3rd party referral source.

- **26** homeless participants were placed in homes
- **7** homeless participants received utility assistance after being placed in those homes

## Permanent Housing

Provides rental assistance to participants diagnosed with a disability by a health care professional. Both mental and physical disabilities qualify. Participants must be referred by a 3rd party referral source as being homeless by HUD's standards.

- **22** participants with disabilities received rental assistance
- **6** participants with disabilities received utility assistance



## BRAVE Domestic Violence Resource Center

Provides comprehensive shelter services to those women and children who are fleeing domestic violence situations. The BRAVE Shelter Domestic Violence Program is available to those individuals who are experiencing any form of domestic violence. The program is designed to enable the victim to feel safe, to reflect upon and determine the next step, and to learn that there are alternatives. The goal of the program is to empower battered women so they may rebuild their lives in order to assure future safety for themselves and their children.

- **127** women and **81** children received shelter
- **6,873** meals were provided

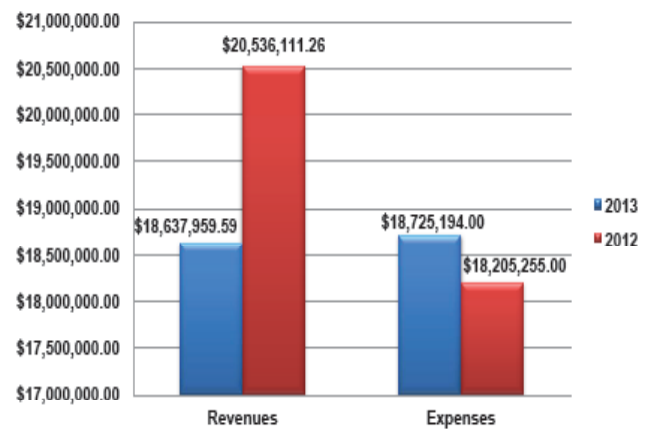
# Fiscal Summary

## Annual A-133 Audit

An annual audit of DAEOC's fiscal operations is performed in accordance with the Office of Management and Budget Circular A-133 to ensure that public funds have been used in accordance with grant and contract requirements.

The 2013 A-133 audit field work is scheduled for July 2013 and will be presented to the board for review and approval in August 2013. The approved audit will be available for viewing at DAEOC's central office in Portageville, Missouri. No details are available at this time.

## Financials



DAEOC's 2013 fiscal year Revenues decreased by nearly \$1.9 million dollars over 2012. DAEOC's total operating expenses for fiscal year 2013 were increased by more than \$500 thousand compared to 2012. This is due to cuts in grant funding from both Federal and State sources as well as overall increase in expenses for program operation.





# Operation Healthy Delta

In August, DAEOC helped coordinate an event called Operation Healthy Delta. DAEOC's involvement in the event was a result of the past involvement of Joel Evans, DAEOC President & CEO, with Delta Regional Authority. The DRA has a goal of improving health conditions in the region it serves.

Members of the 7214th Medical Support Unit, the 7243rd Medical Support Unit and the 431st Civil Affairs Battalion descended upon the local high school in Hayti, MO, and set up a medical facility as part of the Department of Defense 4 State Innovative Readiness Training Mission. The mission was designed as a training exercise for military medical personnel. People began lining up at 6 a.m. on August 5th. Since the teams only had the capacity to see 200 people per day, many people were given appointments on following days in order to ensure that everyone was seen. The medical services units provided screening and non-emergency medical treatment, student physicals, dental exams, extractions and x-rays, psychiatric evaluations, optometry exams and free eyeglasses.

The first day alone, the 3 dentists assigned to the mission in Hayti saw 51 patients and extracted a total of 48 teeth. While dentistry and medical care were some of the key needs of the area, optometry was a close third and Hayti almost didn't have an optometrist there. However, Major Derek Melton of the 181st Medical Group of the Indiana Air National Guard also happens to be Joel Evans' eye doctor. When Major Melton found out that Operation Healthy Delta would be occurring, he and Joel worked together to get the necessary permissions that would allow Major Melton to participate across service lines in the mission. Bringing his own equipment, he set up in the high school art room and provided eye exams to over 200 people. Major Melton was able to provide the needed prescriptions for glasses to the Operation Healthy Delta staffers, who then sent them over to the Kentucky location where the glasses were made and delivered back within two days to the Hayti site. Major Melton was awarded a United States Army Commendation Medal by Lieutenant Colonel Mitchell for his dedication to the project and the people of Southeast Missouri.



*"As long as people leave here with a smile, it's all worth it."*

- Captain Christian Martinez

## Operation Healthy Delta Success Stories

- One gentleman came into Operation Healthy Delta from across town on his bicycle seeking eye drops for an eye irritation. Because each exam included basic vital signs, he was found to have blood pressure levels that require emergency treatment. He had never been diagnosed with high blood pressure. The Major screening him stated that without immediate treatment, a major health event was eminent. Joel Evans personally drove him to the local ER for treatment and left his cell phone number with the staff in case the man needed assistance getting back home.
- A second patient came in to Operation Healthy Delta seeking a long overdue eye exam and glasses to correct his vision. Major Melton detected a previously unknown tumor which left untreated, would have been life threatening.



*"People need to be able to see to function, and it feels good to be able to help."*

- Major Derek Melton

**Services to Missouri Bootheel residents totaled over \$189,000 and around 1,500 individuals were treated.**

# DAEOC Contact Information

## Central Office

### DAEOC Central Office

99 Skyview Road  
Portageville, MO 63873  
Phone (573)379-3851  
Fax (573)379-5935

### Children Services Dept.

Phone (573)379-3851  
Fax (573)379-2928

### Purchasing Department

Phone (573)379-3851  
Fax (573)379-5935

### Family & Community Development Dept.

Phone (573)379-3851  
Fax (573)379-5988

### Weatherization & Housing Department

Phone (573)379-3851  
Fax (573)379-5351

## Outreach Offices

### Malden

#1 Town Square  
Malden, MO 63863  
Phone (573)276-2639  
Fax (573)276-6090

### Portageville

99 Skyview Road  
Portageville, MO 63873  
Phone (573)379-3442  
Fax (573)379-5988

### Sikeston

820 Anderson  
Sikeston, MO 63801  
Phone (573)471-4113  
Fax (573)471-4468

### Hayti

315 East Broadway  
Hayti, MO 63851  
Phone (573)359-1030  
Fax (573)359-1038

### Arbyrd

200 North Douglas  
Arbyrd, MO 63821  
Phone (573)654-3767  
Fax (573)654-2484  
hsarbyrd@daeoc.com

### Bell City

25925 Spear Street  
Bell City, MO 63735  
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hsbc@daeoc.com

### Caruthersville

710 East 18th Street  
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### Chaffee

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### Charleston

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Charleston, MO 63834  
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Fax (573)683-6631  
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### Dexter

1124 North Outer Road  
Dexter, MO 63841  
Phone (573)624-8876  
Fax (573)624-1475  
hsdexter@daeoc.com

### East Prairie

115 North Lincoln  
East Prairie, MO 63845  
Phone (573)649-5005  
Fax (573)649-9298  
hseprairie@daeoc.com

## Head Start / Early Head Start Centers

### Hayti (EHS)

315 East Broadway  
Hayti, MO 63851  
Phone (573)359-0010  
Fax (573)359-0551  
hshayti@daeoc.com

### Howardville

6916 Highway 61  
Howardville, MO 63869  
Phone (573)688-2433  
Fax (573)688-5213  
hshville@daeoc.com

### Kennett

1100 Homecrest  
Kennett, MO 63857  
Phone (573)888-4096  
Fax (573)888-5339  
hsken@daeoc.com

### Malden

507 Arnold Avenue  
Malden, MO 63863  
Phone (573)276-3678  
Fax (573)276-5601  
hsmalden@daeoc.com

### New Madrid (EHS)

801 Main Street  
New Madrid, MO 63869  
Phone (573)748-7932  
Fax (573)748-7760  
nmhs@daeoc.com

### Parma

210 West Main  
Parma, MO 63870  
Phone (573)357-5243  
Fax (573)357-5291  
hsparma@daeoc.com

### Portageville

801 King Avenue  
Portageville, MO 63873  
Phone (573)379-5419  
Fax (573)379-0936  
hspville@daeoc.com

### Puxico

150 South Hickman  
Puxico, MO 63969  
Phone (573)222-2434  
Fax (573)222-3877  
hspuxico@daeoc.com

### Ross

176 State Highway A  
Portageville, MO 63873  
Phone (573)359-1125  
Fax (573)359-0936  
hsross@daeoc.com

### Sikeston

115 South West Street  
Sikeston, MO 63801  
Phone (573)471-8320  
Fax (573)471-6196  
hssike@daeoc.com

### Steele

509 Beasley  
Steele, MO 63877  
Phone (573)695-2394  
Fax (573)695-4085  
hssteele@daeoc.com

## Other Facilities

### Homeless Center

820 Anderson  
Sikeston, MO 63801  
Phone (573)471-6014  
Fax (573)471-4468  
kmckuin@daeoc.com

### BRAVE Center

P.O. Box 52  
Malden, MO 63863  
Phone (573)276-4377  
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info@bravecenter.org

